

Registration guide

Registration for VAT refund:

1. Log on to "TastSelv Erhverv" with your Danish VAT number
2. Click on *Moms (VAT)*
3. If the option *Momsrefusion (VAT refund)* does not appear in the left side menu:
 - a. Click on *Profil* in the right side
 - b. Click on *Profiloplysninger* in the left side menu
 - c. Click on *Tilmeldingsoplysninger*
 - d. Click on *Momsrefusion*
 - e. Click on the button *Tilmeld and Godkend*
 - f. Your company is now registered for VAT refund

Authorization of Elin Schnedler ApS as VAT refund representative:

1. Click on *Profil*
2. Click on *Rettigheder til TastSelv* in the menu to the left
3. Click on *Autoriser revisor*
4. Choose *Momsrefusion* under *Rettighed*
5. Click on the arrow to the right
6. Enter our VAT-nr DK 31 49 41 68
7. Click the arrow to the right
8. In the field *Slutdato* you can choose how long the authorization should last (please note: minimum 18 months)
9. Ensure that your entries are correct
10. Click on "Gem" to save

If you have any questions we are at your service.

Thank you in advance.

Best Regards



Elin Schnedler ApS
Krænehavs Sti 3 - Kiltmøller - DK-7700 Thisted - Denmark